

EXHIBIT L

Chairman

Shelley Oberlander

Vice-Chairman

Kaysi Sanden

Secretary

Ellen Heald



Loudoun County, Virginia

Office of Elections and Voter Registration – Electoral Board

750 Miller Drive SE, Suite 150, Leesburg, VA 20175
703/777-0380 V/TDD ~ FAX 703/777-0622

Electoral Board
Meeting Agenda
Office of Elections Training Room
Thursday, September 12, 2024
1:00 P.M.

- I. Call to Order –Chair Oberlander
- II. Approval of Meeting Agenda
 - a. Requests for Additions/Deletions
- III. Approval of Previous Meeting Minutes
- IV. Public Comment
- V. Director's Report
 - a. Non-U.S. Citizen Voting Update
 - b. Signage Update per Executive Order #35
 - c. ADA Compliance Update
 - d. Ballot Order Update
- VI. Deputy Director's Report
 - a. L&A Testing Update
 - b. Emergency Preparedness Update
 - c. Election Officer Training Update
- VII. Information Items
 - a. List Maintenance Update
 - b. November Risk-Limiting Audit Update
- VIII. Action Items
 - a. Election Officer Appointments
 - b. Authority to Assign Non-Partisan Election Officers
- IX. Board Comments & Disclosures
- X. Schedule Next Meeting – (October 10, 2024 – 1:00 p.m.)
- XI. Closed Session
 - a. Security Matters
 - b. Emergency Preparedness
- XII. Adjourn

Chairman

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Electoral Board
Meeting Agenda
Office of Elections Training Room
Thursday, August 15, 2024
1:00 P.M.

I. Call to Order – Vice-Chair Oberlander

- a. Vice-Chair Oberlander called the meeting to order at 1:07 p.m. on August 15, 2024.

II. Organization of Electoral Board

- a. Motion: Vice-Chair Oberlander appoints herself Chair and Kaysei Sanden Vice-Chair.
The motion was approved 2-0-0.

III. Approval of Meeting Agenda

- a. Motion: Chair Oberlander moved to move public comment after action items. The motion was approved 2-0-0.
- b. Chair Oberlander moved to make edits on the agenda of meeting. The motion was approved 2-0-0.

IV. Approval of Previous Meeting Minutes

- a. Motion: Chairman Oberlander moved to approve the meeting minutes of the July 11, 2024 meeting with edits. The motion was approved 2-0-0.

V. Staff Reports

- a. Director Judy Brown
- b. Deputy Director Richard Keech

VI. Information Items

- a. List Maintenance Update
 - i. Chair Oberlander motioned to turn over non-citizens with voter history for investigation
 - ii. Vice-Chair Sanden moves to table motion for adequate time to research process/gather information
 - iii. Chair Oberlander motioned to turn over non-citizens with voter history for investigation

Chairman

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1. Chair Oberlander requested a full report from Registrar for next meeting on non-citizens on the voter rolls with voting history.

- b. November General Election Update

VII. Action Items

- a. November Risk-Limiting Audit

- i. Chair Oberlander motions the Loudoun County Electoral Board authorize Chair, Shelley Oberlander, to send communication to the State Board of Elections and the Commissioner of Elections, Susan Beals on behalf of the Electoral Board, requesting they consider using the Batch-Comparison Method for the 2024 Statewide risk limiting audit and for the audit to be conducted using the November 5, 2024 Presidential race. The motion was approved 3-0-0.

- b. Early Voting Schedule for November General Election

- i. Chair Oberlander motioned that the Electoral Board of Loudoun County approve the early voting schedule for the November 2024 General Election as presented in this item. The motion was approved 2-1-0. Chair Oberlander and Vice-Chair Sanden- Aye, Secretary Heald- Nay.

- c. November Election Ballot Order

- i. Chair Oberlander motioned that the Electoral Board of Loudoun County approve the ordering of ballots equal to a turnout of approximately 80% for the Presidential Election to be held on November 5, 2024. The motion was approved 3-0-0.

- d. Election Officer Appointments

- i. Chair Oberlander motioned that the Loudoun County Electoral Board appoint the 236 Election Officer applicants on the list provided as Election Officers to a term to expire on February 28, 2025. The motion was approved 3-0-0.

- e. ADA Compliance Confirmation

- i. Chair Oberlander motioned move the Loudoun County Electoral Board approve the Annual ADA Compliance Confirmation form. The motion was approved 3-0-0.

Chairman

Vice-Chairman
Shelley Oberlander

Secretary
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Loudoun County, Virginia

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- ii. Chair Oberlander motioned move the Loudoun County Electoral Board Secretary sign the Annual ADA Compliance Confirmation form and provide it to the General Registrar for submission no later than Thursday, August 29, 2024. The motion was approved 3-0-0.
 - iii. Chair Oberlander requested that the Office of Elections adds information about service dogs in Election Officer Training.
- f. Non-U.S. Citizen Voting
- i. Vice-Chair Sanden motioned to table this discussion until more information was received from the state. The motion was approved 3-0-0.
 - ii. Chair Oberlander motioned to retroactively evaluate the voter roll. Vice-Chair Sanden motioned to table discussion until more information. Chair Oberlander amend the motion to table discussion and to send a letter to Commissioner Beals. The motion was approved 3-0-0.

VIII. Public Comments

- a. Herschel Kanter-Election Calendar
- b. Patti Maslinoff- Early Voting
- c. Beverly Ricci – Early Voting
- d. Thomas Price– Early Voting
- e. Alicia Slook – Transparency
- f. Lara Larson – Early Voting
- g. Amy Richards- Election Officer Appointments
- h. Brenda Bengtson– Early Voting
- i. Marcy Hemminger- Non- Citizen Voting
- j. Jim Buttolph- Non- Citizen Voting
- k. Richard Ryan- Contingency Plans
- l. Thomas Kasperek - List Maintenance
- m. Buta Biberaj – Early Voting
- n. Donna Stowe-- Early Voting
- o. John Logalbo-- Early Voting
- p. Gail Pean- Election Calendar

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- q. Jo-Ann Chase- Non- Citizen Voting

IX. Board Comments & Disclosures

- a. Chairman Oberlander praises the team at the Office of Elections.
- b. Secretary Heald welcomes Vice-Chair Sanden to the board.

X. Schedule Next Meeting

- a. Chairman Oberlander moved that the next monthly meeting of the Loudoun County Electoral Board be September 12th, 2024, at 1:00 p.m.

XI. Adjourn

- a. The meeting was adjourned at 2:33 p.m.

Date of Meeting: September 12, 2024

I-a

**ELECTORAL BOARD
COUNTY OF LOUDOUN
INFORMATION ITEM**

SUBJECT: List Maintenance

PURPOSE: Update on list maintenance

STAFF: Judith Brown, Director of Elections

BACKGROUND: Va. Code 24.2 requires certain list maintenance activities occur on a regular ongoing basis including the following:

Confirmation Mailings (Annually – July)
Felon Records (Monthly)
Mentally Incapacitated Adjudications (Monthly)
Non-Citizen Records (Monthly) Note: Records Populating Daily
Death Records - (Weekly as of July 1, 2022)
DMV License Surrender – (Monthly as of October 2023)

In accordance with Va. Code, information for list maintenance activities is provided to the Virginia Department of Elections (ELECT) and that data is then transmitted to local registrars to be processed, including removal of names from the voter rolls for those who are deemed to be a match with the data being provided and the data on the voter rolls. The attached chart provides a breakdown of the number of individuals removed from the voter rolls during the month of August 2024.

DMV noncitizen data is transmitted to ELECT in accordance with Va. Code §24.2-410.1 and §24.2-427(c). This information is sent by ELECT to general registrars in VERIS hoppers. The general registrar reviews those records. The following notice is sent to the registered voter.

NOTICE OF INTENT TO CANCEL

We have received information that you indicated on a recent DMV application that you are not a citizen of the United States. If the information provided was correct, you are not eligible to register to vote. If the information is incorrect and you are a citizen of the United States, please complete the Affirmation of Citizenship form and return it using the enclosed envelope. If you do not respond within 14 days, you will be removed from the list of registered voters.

If you believe this notice has been issued in error or have any questions about this notification, please call the Office of General Registrar.

If the voter provides the affirmation of citizenship form, the voter remains registered. If the voter does not affirm citizenship, their registration is cancelled, and a notice of cancellation is sent.

ISSUES: Under NVRA, we are not permitted to remove someone simply because mail is returned as undeliverable. We will mark them for “confirmation notice”. They will be sent a notice and if they don’t respond, they will be changed to inactive. This is an automated process in the voter registration system. The voter will remain on the voter rolls as inactive for two federal elections before being removed. If, however, they appear to vote their record will become active. A voter who is inactive or marked for confirmation must complete the Affirmation of Eligibility form before being permitted to vote. By completing and signing the Affirmation of Eligibility form, the individual is stating they do still reside at the address on file.

Cancellations	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Yearly Total Cancelled
Deceased	158	148	100	153	122	112	171	109	163					1078
Felony	2	5	17	10	8	11	2	18	14					85
Non-Citizen	8	13	9	7	11	7	4	3	8					62
Mentally Incapacitated	0	0	1	0	4	0	2	2	1					10
Out of State/Other	70	112	87	87	70	306	240	960	368					2230
Inactive Purge														0
Total Records Cancelled Monthly	238	278	214	257	215	436	419	1092						2911

Registered Voters

Active Registered Voters	274,385	275,275	275,828	277,697	278,627	279,331	278,974	273,558	276,356					
Inactive Registered Voters	21,563	21,375	21,284	21,007	20,864	20,708	20,607	27,081	26,300					
Total Registered Voters	295,948	296,650	297,112	298,704	299,491	300,039	299,581	300,639	302,656					
Net Increase/Decrease Total Registered Voters	971	702	462	1,592	787	548	-458	1,058	2,017					6708
New Voters	919	959	542	1,691	971	885	344	1,988	2,137					9517

Date of Meeting: September 12, 2024

I-b

**ELECTORAL BOARD
COUNTY OF LOUDOUN
INFORMATION ITEM**

SUBJECT: November Risk-Limiting Audit

PURPOSE: Update on November Risk-Limiting Audit

STAFF: Shelley Oberlander, Chair

BACKGROUND: The Loudoun County Electoral Board voted to request the State Board of Elections consider the use of the Batch Comparison Method Audit and to consider an audit of the United States Senate race following the November 2024 election.

The State Board of Elections met on Tuesday, September 3, 2024 to determine the type of audit to be used when auditing the statutorily required United States House of Representatives race following the November election and to decide if they want to conduct a state-wide audit of the United States Senate race and if so, the audit method to used.

The State Board of Elections voted to use the Batch Comparison Method for the audit of the United States House of Representatives. All 11 congressional districts are eligible this year for audit, provided that the margin of the contest does not fall below 1%. One contest will be chosen at random during the November 18 State Board of Elections meeting.

The State Board of Elections voted to conduct a statewide audit of the United States Senate race using the Ballot Polling Method. The last statewide RLA was conducted in 2021 of the U.S. Senate and Presidential contests.

[Insert Item Number and Title of Item]

[Insert Name of Meeting]

[Month XX, XXXX]

Page 2

Date of Meeting: September 12, 2024

A-a

**ELECTORAL BOARD
COUNTY OF LOUDOUN
ACTION ITEM**

SUBJECT: Appointment of Election Officers

CRITICAL ACTION DATE: None

PURPOSE: Seek Electoral Board Approval of Additional Election Officers

STAFF: Judith Brown, Director of Elections

BACKGROUND: Each month staff presents names of citizens that have applied to become election officers for Loudoun County. Those wishing to represent a party are sent to the respective party for approval. By approving election officers now, they will have an opportunity to sign up for a training session that better fits their schedule

The October Electoral Board meeting will be the last opportunity for approving election officers to serve in the November 2024 election.

All election officers currently in our database will continue to serve until their term expires on February 28, 2025. In January 2025 both parties will submit the names of election officers they wish to have appointed or reappointed to a new term by the Electoral Board.

ISSUES: None.

DRAFT MOTIONS:

1. I move that the Loudoun County Electoral Board appoint the XXX Election Officer applicants on the list provided as Election Officers to a term to expire on February 28, 2025.

OR

2. I move an alternate motion.

ATTACHMENTS:

1. List of Election Officer applicants

	First Name	Last Name	Home Precinct	Party
1	Matthew	Adjei	119	D - Democratic
2	Anaum	Ahmad	822	D - Democratic
3	Adnan	Al Ghazzouli	120	D - Democratic
4	Elizabeth	Alfsen	710	D - Democratic
5	Ranveer	Ambati	313	D - Democratic
6	Tyler	Andress	505	D - Democratic
7	Tine	Beam	501	D - Democratic
8	Anne	Bowen	210	D - Democratic
9	Jill	Bran	319	D - Democratic
10	Joanne	Brooks	Fairfax Co.	D - Democratic
11	Brandon	Brown	823	D - Democratic
12	Aaron	Brown	823	D - Democratic
13	Laura	Brumsey	701	D - Democratic
14	William	Carter	221	D - Democratic
15	Victoria	Chevalier	630	D - Democratic
16	Sherry	Cupac	621	D - Democratic
17	Elizabeth	Dears	512	D - Democratic
18	Wilton	Dickerson	501	D - Democratic
19	Mariam	Ebrahimi	512	D - Democratic
20	John	Eubanks	220	D - Democratic
21	Christine	Favreaux	820	D - Democratic
22	Rose	Fernandez Eubanks	220	D - Democratic
23	Jan	Fruiterman	512	D - Democratic
24	Edwin	Gallahan	504	D - Democratic
25	Kayla	Giuliani	309	D - Democratic
26	Gregory	Goin	321	D - Democratic
27	Chloe	Goldbach	209	D - Democratic
28	David	Goldberg	210	D - Democratic
29	Sarah	Goodwin	622	D - Democratic
30	Karen	Grant	121	D - Democratic
31	Jessica	Haas	207	D - Democratic
32	Allen	Hamblin	427	D - Democratic
33	Michael	Hardey	425	D - Democratic
34	Roynda	Hartsfield-Nack	214	D - Democratic
35	Gerald	Harvey Jr	512	D - Democratic
36	Stephen	Heinz	326	D - Democratic
37	Erin	Henning	321	D - Democratic
38	Shirley	Heying	219	D - Democratic
39	Mary	Homer	622	D - Democratic
40	Shani	Hosten	217	D - Democratic
41	Cuong	Huynh	220	D - Democratic
42	Nancy	Iarossi	402	D - Democratic
43	Frank	Iarossi	402	D - Democratic

44	Alice	Jacobson	328	D - Democratic
45	Danielle	Johnson	126	D - Democratic
46	Tammy	Jones	112	D - Democratic
47	Julia	Kasdorf	402	D - Democratic
48	Sandra	Kereluk	215	D - Democratic
49	Lauren	Lang	402	D - Democratic
50	Brian	Lewis	714	D - Democratic
51	Kaitlin	Lozinski	411	D - Democratic
52	Ita	Mandel	702	D - Democratic
53	Gloria	Martin	622	D - Democratic
54	Sandra	McBride	416	D - Democratic
55	Janet	Mccormick	815	D - Democratic
56	Camilla	MGhee	325	D - Democratic
57	Mbonisi	Mzamo	713	D - Democratic
58	Terrica	Neal-Smith	326	D - Democratic
59	Wendi	Owens	208	D - Democratic
60	Jonathan	Owens	208	D - Democratic
61	Rutherford	Poats	426	D - Democratic
62	Bobbie	Price II	701	D - Democratic
63	Mia	Puccio	819	D - Democratic
64	Tony	Radfar	808	D - Democratic
65	Bishara	Rahman	409	D - Democratic
66	Paola (Noemi)	Reyes Cruz	215	D - Democratic
67	Vanessa	Richardson	627	D - Democratic
68	Gail	Robinson	210	D - Democratic
69	Robert	Roncace	621	D - Democratic
70	Elizabeth	Ross	319	D - Democratic
71	Andrew	Ross	119	D - Democratic
72	Ann	Rutland	508	D - Democratic
73	Venkateswara	Sattiraju	107	D - Democratic
74	Janice	Saylor	627	D - Democratic
75	Robin	Shear	325	D - Democratic
76	Liane	Simpson	615	D - Democratic
77	Prisha	Singh	124	D - Democratic
78	Susan	Spence	209	D - Democratic
79	Susan	Spruill	216	D - Democratic
80	Usha	Srivatsan	814	D - Democratic
81	William	Stalcup	817	D - Democratic
82	Kim	Stinger	402	D - Democratic
83	Kerry	Sullivan	815	D - Democratic
84	James	Taylor	107	D - Democratic
85	Kanan	Thaker	621	D - Democratic
86	Kimberly	Thomas	218	D - Democratic
87	Henry	Tolbert	702	D - Democratic

88	Christopher	Tully	216	D - Democratic
89	Susan	Tully	216	D - Democratic
90	Cynthia	Vough	325	D - Democratic
91	Courtney	Wayland	416	D - Democratic
92	Elizabeth	White	307	D - Democratic
93	Hubert	Wyllie	823	D - Democratic
	First Name	Last Name	Home Precinct	Party
1	Christine	Adkins	428	R - Republican
2	Tallal	Afzal	108	R - Republican
3	Catherine	Alifrangis	822	R - Republican
4	Matthew	Archer	411	R - Republican
5	James	Arter	416	R - Republican
6	Emmeline	Arthur	416	R - Republican
7	Laila	Bober	623	R - Republican
8	Stephen	Bozzo	510	R - Republican
9	Joseph	Bradford	504	R - Republican
10	Todd	Brazas	402	R - Republican
11	Dennis	Brouwer	426	R - Republican
12	Melissa	Brown	326	R - Republican
13	Kristina	Bullock	511	R - Republican
14	Laurie	Bush	216	R - Republican
15	Shamonique	Chacon	314	R - Republican
16	Sharon	Christenson	512	R - Republican
17	Becky	Christian	314	R - Republican
18	Mital	Christian	511	R - Republican
19	Cliff	Clary	710	R - Republican
20	Elizabeth	Courts	308	R - Republican
21	Sheila	Cowling	413	R - Republican
22	Julie	Curry	815	R - Republican
23	Ethan	Dahlby	328	R - Republican
24	Ngoc	Dang	314	R - Republican
25	Torre	Daniell	409	R - Republican
26	Ralph	Davis	209	R - Republican
27	Ross	Deem	413	R - Republican
28	Tauna	Delmonico	409	R - Republican
29	Patricia	DeSouza	623	R - Republican
30	Christopher	Dieken	427	R - Republican
31	David	Doby	511	R - Republican
32	Stephanie	Downer	120	R - Republican
33	William	Downer Jr	120	R - Republican
34	Robert	Drosdzal	815	R - Republican
35	John	Dubia	512	R - Republican
36	Edward	Ellis	810	R - Republican
37	Diane	Fairgrieve	409	R - Republican

38	Charles	Faust	430	R - Republican
39	James	Fishenden	627	R - Republican
40	Victor	Flores	509	R - Republican
41	Jennifer	Fox	409	R - Republican
42	Tony	Gallardo	820	R - Republican
43	Nestor	Gotay Umana	512	R - Republican
44	Steven	Hall	401	R - Republican
45	Donna	Hartford	504	R - Republican
46	Elliot	Hartford JR	504	R - Republican
47	Edward	Hauschild	403	R - Republican
48	Donna	Hoffman	504	R - Republican
49	Charlotte	Holland	817	R - Republican
50	James	Huber	503	R - Republican
51	Kimberly	Hurst	308	R - Republican
52	Deborah	James	424	R - Republican
53	Mark	Johnston	503	R - Republican
54	Douglas	Jones	409	R - Republican
55	Solomon	Kanamala	119	R - Republican
56	Jerome	Kasper	626	R - Republican
57	Mark	Kastilahn	621	R - Republican
58	Weelfried	Kawaya	126	R - Republican
59	Andrew	Keeter	820	R - Republican
60	John	Keppeler	326	R - Republican
61	Amira	Khater	319	R - Republican
62	Timothy	Lasher	401	R - Republican
63	Gail	Lataille	427	R - Republican
64	Equilla	Lavine	312	R - Republican
65	William (Bill)	Leake	501	R - Republican
66	Daniel	Letson	505	R - Republican
67	Grace	Liang	126	R - Republican
68	Stephen	Limbert	326	R - Republican
69	Barbara	Lowe	512	R - Republican
70	Shinta	Mariana	Fairfax Co.	R - Republican
71	Andrea	Masters	511	R - Republican
72	Danny (Dan)	Matzker	416	R - Republican
73	Alfred	Mbia	508	R - Republican
74	Robert	McCurdy	503	R - Republican
75	Kelly	McKnight	510	R - Republican
76	George	Merrell	817	R - Republican
77	Tracy	Miller	401	R - Republican
78	Ryan	Mooney	616	R - Republican
79	Richard	Moore	620	R - Republican
80	Mavis	Morris	815	R - Republican
81	Marianne	Mount	403	R - Republican

82	Kevin	Mulhern	428	R - Republican
83	Donna	Mullen	401	R - Republican
84	Adam	Newland	509	R - Republican
85	Johan	Perez Medina	712	R - Republican
86	Susanh	Perez-Molina	712	R - Republican
87	Elizabeth	Rasiak	504	R - Republican
88	Colleen	Regotti	120	R - Republican
89	Nona	Reynolds	411	R - Republican
90	Kevin	Reynolds	411	R - Republican
91	Elia	Ryan	705	R - Republican
92	Hannah	Serruya	814	R - Republican
93	Julie	Shaheen	814	R - Republican
94	Daniel	Shain	424	R - Republican
95	Cynthia	Smith	507	R - Republican
96	Dina	Smithson	423	R - Republican
97	Richard	Stibi	221	R - Republican
98	Carolyn	Strain	326	R - Republican
99	Connie	Street-Jager	403	R - Republican
100	Blake	Stroud	503	R - Republican
101	Nicole	Stverak	814	R - Republican
102	David	Suddoth	312	R - Republican
103	Afshan	Talib	808	R - Republican
104	Barbara	Tatum	815	R - Republican
105	Olga	Terekhina	628	R - Republican
106	LoriAnn	Waters	216	R - Republican
107	Jeffrey	Weaver	616	R - Republican
108	Joan	West	504	R - Republican
109	Joan	Wilson	508	R - Republican
110	Robert	Wright	505	R - Republican
111	Barbara	Yudd	402	R - Republican

	First Name	Last Name	Home Precinct	Party
1	Ravi	Achar	505	N - Non-Partisan
2	Adnan	Al Ghazzouli	120	N - Non-Partisan
3	James	Arter	416	N - Non-Partisan
4	Jeffery	Barrows	621	N - Non-Partisan
5	Stephanie	Bidinger	501	N - Non-Partisan
6	David	Bills	502	N - Non-Partisan
7	Elizabeth	Carroll	430	N - Non-Partisan
8	Carey	Cypher	509	N - Non-Partisan
9	Holly	Dhankhar	622	N - Non-Partisan
10	Robert	Di Trolio	217	N - Non-Partisan
11	Michele	Donovan	815	N - Non-Partisan
12	William	Forys	416	N - Non-Partisan
13	Star	Francis	324	N - Non-Partisan

14	Heather	Fruzzetti	314	N - Non-Partisan
15	Jennifer	Gustavus	823	N - Non-Partisan
16	Reynold	Guzman	716	N - Non-Partisan
17	Allen	Hamblin	427	N - Non-Partisan
18	Mary	Henderson	502	N - Non-Partisan
19	Bennet	Humpton	217	N - Non-Partisan
20	Catalina	Johnson	319	N - Non-Partisan
21	Brian	Jordan	313	N - Non-Partisan
22	Laura	Kibble	409	N - Non-Partisan
23	Joan	Lamarre	505	N - Non-Partisan
24	Claudia	Lewis	615	N - Non-Partisan
25	Varinder	Mago	505	N - Non-Partisan
26	Joshua	McCullough	423	N - Non-Partisan
27	Joshua	Meek	628	N - Non-Partisan
28	Jamie	Munizza	813	N - Non-Partisan
29	Jorge	Neyra Vigo	710	N - Non-Partisan
30	Jaja	O'Neil SR	112	N - Non-Partisan
31	Robert	Ohneiser	402	N - Non-Partisan
32	Jae	Park	107	N - Non-Partisan
33	Valerie	Rivera-Sorto	627	N - Non-Partisan
34	Jeffrey	Seggi	329	N - Non-Partisan
35	Christopher	Stanley	817	N - Non-Partisan
36	Suzette	Stone Busa	509	N - Non-Partisan
37	Konah	Terry	508	N - Non-Partisan
38	Mirela	Tsai	319	N - Non-Partisan
39	Amanda	Warrington	427	N - Non-Partisan
40	Frederick	Webb	702	N - Non-Partisan

Date of Meeting: September 12, 2024

A-b

**ELECTORAL BOARD
COUNTY OF LOUDOUN
ACTION ITEM**

SUBJECT: Authorization to Assign Non-Partisan Election Officers

CRITICAL ACTION DATE: September 12, 2024

PURPOSE: Seek approval from the board to place non-partisan election officers in accordance with the Election Officer Assignment Plan

STAFF: Margie Grimes, Election Coordinator

RECOMMENDATIONS: Staff: Authorize the Election Coordinator to begin assigning non-partisan election officers when partisan election officers are not available.

BACKGROUND: The Electoral Board approved an Election Officer Assignment Plan that indicates no later than 50 days prior to the election the Election Coordinator shall seek approval to begin assigning non-partisan election officers when partisan election officers are not available. Va. Code §24.2-115 allows no more than one-third of the total number of officers appointed for each precinct to be citizens who do not represent any political party if practicable.

ISSUES: Delay in communicating with non-partisan election officers does not afford them an opportunity to sign up for training classes that best fit their schedule. It is imperative for us to have additional election officers to fill vacancies that may occur as we approach the election when election officers begin to call out, fail to take the required training, or simply do not show up on Election Day. Some non-partisan election officers are Help Desk or Technology certified and are needed to ensure we have certified election officers in each precinct to ensure uniform procedures are being followed across the Commonwealth.

DRAFT MOTIONS:

1. I move that the Electoral Board authorize the Election Coordinator to begin assigning any non-partisan election officers in accordance with Va. Code §24.2-115 when partisan election officers are not available and/or a Help Desk or Technology certified election officer is needed, if they hold such certification.

OR

2. I move an alternate motion.